

PERS 79-6509

MEMORANDUM FOR: Chief, Regulations Control Division

FROM : [REDACTED]
Deputy Director of Personnel for Plans
and Control

STATINTL

SUBJECT : Proposed Headquarters Notice - Senior Intelligence
Service Evaluation Period

1. Forwarded herewith for publication is a Headquarters Notice advising of a change in the performance evaluation period for senior personnel.

2. Inasmuch as the policy is a part of the Senior Intelligence Service System approved by the DCI, and relates directly to the implementation of SIS, it does not need Agency coordination.

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Attachment

cc: D/Pers
SIS Support Staff
SA/DDCI

Distribution:

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PERSONNEL

STATINTL

SENIOR INTELLIGENCE SERVICE EVALUATION PERIOD

Reference:

STATINTL

1. Concurrent with the establishment of the Senior Intelligence Service (SIS) in the Agency, the performance evaluation period for SIS members is established for the twelve month period 1 October to 30 September. While SIS membership did not become effective until 1 November 1979, the current performance evaluation period will be 1 October 1979 to 30 September 1980.

2. The performance appraisal which would normally have been written for the period ending 31 March 1980 will not be required. Where it is desirable or appropriate to document a current record of performance, supervisors may prepare evaluations, using either a memorandum or the former Fitness Report form 45, for a period through 30 September 1979.

DON I. WORTMAN
Deputy Director
for
Administration

ROUTING AND RECORD SHEET

SUBJECT: (Optional) **Approved For Release 2001/08/09 : CIA-RDP89-01114R000300080039-4**

Proposed Headquarters Notice - Senior Intelligence Service Evaluation Period

FROM: Harry E. Fitzwater
Director of Personnel
5 E 58

EXTENSION

NO.

DATE

8 November 1979

STATINTL

TO: (Officer designation, room number, and building)

DATE

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across columns after each comment.)

1. SA/DDCI

For your information.

2. STATINTL

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D/Pers/HEFitzwater:ej (11/8/79)